

**From:** Winnie Chua  
**Sent:** Friday, 1 March 2024 4:07 PM  
**Cc:** Boyd Anderson; Hari Krishna Garg  
**Subject:** RE: CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)

**This email is meant for CEG4 students completing and presenting CG4001/CG4003 in Sem 2, AY23/24.**

Dear CEG4 Students

Your FYP final report is due in around five weeks' time.

Please note:

1. Please submit softcopy of your final report to your Supervisor and Main Evaluator directly, **by 10 Apr (Wed), 5pm.**
  - a) Refer and use [the format for CG4001/CG4003 Cover and Title Page](#). For the cover and title page, DO NOT use CP4101/CP4106 or EE4001/EE4002R version.
  - b) IF you are working on a 'confidential' project, you should display the word "CONFIDENTIAL" prominently on the cover and back pages of your FYP report.
  
2. The FA/final presentation will be evaluated by the Main Evaluator. It is optional for your Supervisor to attend your FA presentation (as the assessment of your presentation will only come from the Main Evaluator). Each student will be given around 25 mins for presentation and 15 mins for questions and answers. A presentation including Q&A **should not exceed 40 minutes**. To facilitate the process,
  - a) all the FA presentation time-slots have been defaulted to **22 Apr (Mon, Reading Week)**. Please login to the Project Administration System (MySoC <https://mysoc.nus.edu.sg/~projadm/>) -> Presentation Schedule, to view your assigned slot.
  
  - b) Your FA presentation will be/should be conducted virtually via Zoom. **It is your (i.e. the student's) responsibility to host and share the Zoom link with your Main Evaluator.** You may want to extend the Zoom invitation link to your Supervisor and check if he/she intends to attend, or not.
  
3. As the Main Evaluator may still recommend changes (to be made after the presentation), the electronic copy (i.e. pdf format) of your final report (revised copy, where applicable) AND presentation slides (also pdf format) should be uploaded by **13 May 2023**. Please also complete the FYP and Exit surveys by the same date; more instructions will be available in due course.

All the best!

Regards

Winnie

**Important:** This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.

**From:** Winnie Chua  
**Sent:** Wednesday, 14 February 2024 11:07 AM  
**Cc:** Boyd Anderson; Hari Krishna Garg  
**Subject:** RE: CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)

**This email is meant for CEG4 students completing and presenting CG4001/CG4003 in Sem 2, AY23/24.**

Dear CEG4 Students

A reminder please, that your final/FA report for CG4001/CG4003 is due in less than two months' time, on 10 Apr 2024 (Wed, Week 12).

Your FYP presentation will be scheduled in the Reading Week. More details will be released in due course.

Regards

Winnie

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**From:** Winnie Chua  
**Sent:** Monday, 22 January 2024 9:00 AM  
**Cc:** Boyd Anderson; Hari Krishna Garg  
**Subject:** CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)  
**Importance:** High

**This email is meant for CEG4 student completing CG4001/CG4003 in Sem 2, AY23/24.**

Dear CEG4 Students

This is Week 2 of the second semester of your FYP. You should have resumed regular meetings, to update your supervisor.

1. Please refer to [CEG FYP Assessment page](#) and be reminded of the upcoming important dates for your Final Assessment (FA):

- FA report submission: **By 5pm, 10 Apr 2024**

- Final presentation in the Reading Week between 22 – 26 Apr 2024. More details will be available in due course.

- Revised softcopy upload and (online) surveys submission: By 5pm, 13 May 2024

The marks entry has to be completed within a week, after the FA presentations. Most, if not all, supervisors and main evaluators, will grade based on the initial submission (that is due by 10 Apr). Some supervisors and examiners may recommend (minor) revisions thereafter. The revised softcopy upload (due by 13 May) via [DSpace](#), is mainly intended for archive purpose. Even if your supervisor and examiner do not recommend any revision, an electronic copy will still have to be uploaded.

2. Please refer for [CG4001/CG4003 FA rubrics, and the format for the final report/thesis](#). For the latter, a reminder to use the (common) CG4001/CG4003 Cover and Title page.

Do NOT confuse CG4001/CG4003 with CP4101 (BComp Dissertation for SoC students) or EE4001/EE4002D/R (FYP for EE students).

As noted from [above link](#) under 'Guidelines',

... CEG students should use the common CG4001/CG4003 Cover and Title Page (i.e. as First and Second Page). For subsequent pages (i.e. page 3 and onwards), please follow the guidelines as recommended by the home department of your project supervisor ...

Let me know if you have further queries.

Regards

Winnie

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**From:** Susan A Silva  
**Sent:** Monday, 2 October 2023 10:16 AM  
**Subject:** CG4001/CG4003 FYP <August Batch> - Continual Assessment (CA)

**This email is meant for CEG students who started CG4001/CG4003 in August 2023.**