

**Subject:** CG4001/CG4003 FYP - Sem 1, AY21/22 <August Batch>

**This email is meant for CEG students starting CG4001/CG4003 in Sem 1, AY21/22.**

Dear CEG4 Students

You should have reported to your FYP supervisor(s). If you still haven't, please do so ASAP, latest by this Friday (13 Aug).

1. To help you develop your research capabilities and improve the quality of your FYP research, an online module has been created in LumiNUS by NUS Libraries. The key topics covered are:

- how to critically question a research topic
- conduct effective literature search using credible sources
- cite references accurately
- identify gaps and analyse research landscape

The units for this module will be released progressively from Week 3 onwards, on a weekly basis. The time required to complete this module is about 1.5 – 2 hours and you have at least 2 months to learn on your own pace, before your final exams. **The closing date for the module is 20 December 2020. <please update accordingly, depending on timeline by NUS Libraries>**

The module code and title is LIB\_ENG\_FYP\_001 Sharpen Your Research Skills For Engineering FYP. To self-enrol in this module, click on this link: <https://bit.ly/libengfyp001>

If you have any questions about this module, please contact Ms Patsy Chia (Engineering Librarian, NUS Libraries) at [patsychia@nus.edu.sg](mailto:patsychia@nus.edu.sg).

2. Continual Assessment (CA) - Your FYP will be continually assessed throughout the academic year and the (first) report for CA is due by 3 Nov 2021. For more information on other important dates and the assessment criteria, please refer to [FYP Assessment page](#).

3. Submission of [Project Update Form](#) - Where applicable, students are required to submit the project update form by Friday, Week 3 of the first semester of your FYP. For students who are starting CG4001 this semester, please submit by 5pm, 27 Aug.

- a) It is imperative for your project details (e.g. project title, keywords, nature) to be updated so as to facilitate the assignment of the 'Main Evaluator'.
- b) If your project is still titled as "Open-ended project", it is compulsory that your project details be updated preferably by your supervisor, or by submitting the form to me, by the same deadline.  
PS: If not applicable (i.e. there's no change, no update), no submission is required.

4. If you missed CEG4 & FYP e-briefing last week, refer to [CEG Final Year Students' page](#) for the presentation slides.

5. Where applicable, please note the withdrawal policy for CG4001 (over two semesters):

<b>FYP for CEG AY17 intake (&amp; after)</b>	<b>Withdrawal request submitted ...</b>					
	Before/by Friday of Week 13 (in the 1st sem)		After Friday of week 13 (in the 1st sem) AND before F grade takes effect in the 2nd sem (i.e. Monday of Week 7)		After F grade has taken effect (in the 2nd sem)	
<b>Specific date(s)*</b>	12 Nov 2021		13 Nov 2021 – 27 Feb 2022		28 Feb 2022	
<b>Grade</b>	Grade in 1st sem	Grade in 2nd sem	Grade in 1st sem	Grade in 2nd sem	Grade in 1st sem	Grade in 2nd sem
	W	N.A.	IP	W	IP	F

\*Above dates supersede [the withdrawal policy for regular modules \(that run for 13 weeks\)](#).

You will not be able to drop “CG4001” yourself via ModReg. As such, If ever you intend to withdraw from CG4001, please obtain your supervisor’s approval and let me know.

We wish you every success in your FYP!