

From: Winnie Chua
Sent: Monday, 8 March 2021 2:35 PM
Cc: Tan Keng Yan, Colin; Hari Krishna Garg
Subject: RE: CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)
Importance: High

This email is meant for CEG4 students who are completing and presenting their CG4001/CG4003 FYP in Sem 2, AY20/21.

Dear CEG4 Students

Your FYP final report is due in less than five weeks' time.

Please note:

1. Please submit softcopy of your final report to your Supervisor and Main Evaluator directly, **by 7 Apr 2021 (Wed), 5pm.**

a) Refer and use [the format for CG4001/CG4003 Cover and Title Page](#). For the cover and title page, DO NOT use CP4101/CP4106 or EE4001/EE4002R version.

b) IF you are working on a 'confidential' project, you should display the word "CONFIDENTIAL" prominently on the cover and back pages of your FYP report.

2. The FA/final presentation will be evaluated by the Main Evaluator. It is optional for your Supervisor to attend your FA presentation (as the assessment of your presentation will only come from the Main Evaluator). Each student will be given around 25 mins for presentation and 15 mins for questions and answers. A presentation including Q&A **should not exceed 40 minutes**. To facilitate the process, all the FA presentation time-slots have been defaulted to **19 Apr (Monday, Reading Week)**. Please login to the Project Administration System (MySoC <https://mysoc.nus.edu.sg/~projadm/>) -> Presentation Schedule, to view your assigned slot.

A) If your FYP is supervised by CS academic staff, your FA presentations will be conducted virtually via [Zoom web conferencing](#). **It is your (i.e. the student's) responsibility to host and share the Zoom link with your Main Evaluator.** You may want to extend the Zoom invitation link to your Supervisor and check if he/she intends to attend, or not.

B) If your FYP is supervised by ECE academic staff, do note the assigned classroom via Project Administration System and be at the presentation venue (E4-04-0#) *ten minutes before your session* to do the necessary AVA setup/testing.

[In case the venue is occupied by other(s), please inform that Winnie has booked online for "CG4001 FA presentation", from 9.45 am – 11am, and request him/her to vacate.]

3. As the Main Evaluator may still recommend changes (to be made after the presentation), the electronic copy (i.e. pdf format) of your final report (revised copy, where applicable) AND presentation slides (also pdf format) should be uploaded by **10 May 2021**. Please also complete the FYP and Exit surveys by the same date. More instructions will be available in due course.

All the best!

Regards

Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.

From: Winnie Chua
Sent: Friday, 26 February 2021 2:11 PM
Cc: Tan Keng Yan, Colin; Hari Krishna Garg
Subject: RE: CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)
Importance: High

This email is meant for CEG4 students who are completing and presenting their CG4001/CG4003 FYP in Sem 2, AY20/21.

Dear CEG4 Students

A reminder please, that your final/FA report for CG4001/CG4003 is due in some five weeks' time, on 7 Apr 2021 (Wed, Week 12).

Your FYP presentation will be scheduled in the Reading Week. More details will be released at a later date.

Regards
Winnie

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From: Winnie Chua
Sent: Wednesday, 20 January 2021 9:59 AM
Cc: Tan Keng Yan, Colin; Hari Krishna Garg
Subject: CG4001/CG4003 FYP <August Batch> - Final Assessment (FA)

This email is meant for CEG4 students who are completing their CG4001/CG4003 FYP in Sem 2, AY20/21.

Dear CEG4 Students

This is Week 2 of the second semester, of your FYP. All of you should have resumed regular meetings, to update your supervisor.

1. Please refer to [FYP Assessment page](#) and be reminded of the upcoming important dates for your Final Assessment (FA):

- FA report submission: **By 5pm, 7 Apr 2021**
- Final presentation in the Reading Week between 19 – 21 Apr 2021. More details will be available in due course.
- Revised softcopy upload and (online) surveys submission: By 5pm, 10 May 2021

The marks entry has to be completed within a week, after the FA presentations. Most, if not all, supervisors and main evaluators will grade based on the report submission (that is due by 7 Apr). Some supervisors and examiners may recommend (minor) revisions thereafter. The revised softcopy upload (due by 10 May) via [DSpace](#) and/or ScholarBank@NUS, is mainly intended for archive purpose. Even if your supervisor and examiners did not recommend any revision, an electronic copy will still have to be uploaded.

2. Please refer for [FYP FA rubrics, and the format for the final report/thesis](#).

For the latter, a reminder to use the (common) CG4001/CG4003 Cover and Title page. Do NOT confuse CG4001/CG4003 with CP4101 (BComp Dissertation for SoC students) or EE4001/EE4002R (FYP for EE students).

As noted from [above link under 'Guidelines'](#),

... CEG students should use the common CG4001/CG4003 Cover and Title Page (i.e. as First and Second Page). For subsequent pages (i.e. page 3 and onwards), please follow the guidelines as recommended by the home department of your project supervisor

Let me know if you have further queries.

Regards

Winnie

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From: Winnie Chua

Sent: Monday, October 19, 2020 11:24 AM

Cc: Tan Keng Yan, Colin; Hari Krishna Garg

Subject: RE: CG4001/CG4003 FYP <August Batch> - Continual Assessment (CA)