

From: Winnie Chua
Sent: Wednesday, 13 January 2021 4:45 PM
Cc: Tan Keng Yan, Colin; Hari Krishna Garg
Subject: CG4001 FYP - Sem 2, AY20/21 <January Batch>

This email is meant for CEG student(s) starting CG4001 in Semester 2, AY20/21.

Dear CEG Student

You should have reported to your FYP supervisor(s). If you still haven't, please do so ASAP, latest by this Friday (15 Jan).

1. To help develop student's research capabilities and improve the quality of his/her FYP research, NUS Libraries created an online module in LumiNUS last semester. The module code and title is LIB_ENG_FYP_001 Sharpen Your Research Skills For Engineering FYP and your seniors (who started FYP last semester in Aug 2020) were urged to refer/self-enrol via <https://bit.ly/libengfyp001>.

If you are keen, please contact Ms Patsy Chia (Engineering Librarian, NUS Libraries) at patsychia@nus.edu.sg to indicate your interest. Do let her know that you are starting your FYP this semester/January 2021.

2. Continual Assessment (CA) - Your FYP will be continually assessed throughout the academic year and the (first) report for CA is due by 7 Apr 2021. For more information on other important dates and the assessment criteria, please refer to [FYP Assessment page](#).

3. Submission of [Project Update Form](#) - Where applicable, students are required to submit the project update form by Friday, Week 3 of the first semester of your FYP. For students who are starting CG4001 this semester, please submit by 5pm, 29 Jan.

- a) It is imperative for your project details (e.g. project title, keywords, nature) to be updated so as to facilitate the assignment of the 'Main Evaluator'.
- b) If your project is still titled as "Open-ended project", it is compulsory that your project details be updated, either through your supervisor (PS: preferred), or by submitting the form to me, by the same deadline.

PS: If not applicable (i.e. there's no change, no update), no submission is required.

4. If you missed CEG4 & FYP e-briefing last semester, refer to [CEG Final Year Students' page](#) for the presentation slides.

5. Where applicable, please note the withdrawal policy for CG4001 (over two semesters):

FYP for CEG AY17 intake (& after)	Withdrawal request submitted ...					
	Before/by Friday of Week 13 (in the 1st sem)		After Friday of week 13 (in the 1st sem) AND before F grade takes effect in the 2nd sem (i.e. Monday of Week 7)		After F grade has taken effect (in the 2nd sem)	
Specific date(s)*	16 Apr 2021		17 Apr 2021 – 26 Sep 2021		27 Sep 2021	
Grade	Grade in 1st sem	Grade in 2nd sem	Grade in 1st sem	Grade in 2nd sem	Grade in 1st sem	Grade in 2nd sem
	W	N.A.	IP	W	IP	F

*Above dates supersede [the withdrawal policy for regular modules \(that run for 13 weeks\)](#).

You will not be able to drop "CG4001" yourself via ModReg. As such, If ever you intend to drop/withdraw from CG4001, please obtain your supervisor's approval and let me know.

We wish you every success in your FYP!

Regards

Winnie

on behalf of Dr Colin Tan and A/Prof Hari, CEG FYP coordinators

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.