Dear Students,

Application for Advanced Technology Attachment Programme (ATAP) and Industry Internship Programme (IIP) Jan-Jun 2020 is NOW OPEN until **15 Oct 2019**!

**Steps for Application:**

- **Internship Application Process through NUS TalentConnect portal:**
  - Step 1: Log on to the NUS TalentConnect Portal
  - Step 2: Go to the Jobs & Internships > Discover Jobs & Internships
  - Step 3: Please click on **See all jobs** to retrieve the list of jobs & internships opportunities.
  - Step 4: At the ‘Position Type’ field, select ‘**Computing Internships**’ and click ‘**Apply**’. The list of computing internship opportunities will be listed on the page.
Please note the following:

- Students will be contacted by the employers directly if they are shortlisted for interviews.
- Students should take note that some companies may have restrictions for certain internship positions, including that the student must be a Singapore citizen. In such cases, only students who meet the special requirement will be able to view the project details.
- **All internship offers by employers will be made through the NUS TalentConnect portal.** Thereafter, students have up to 7 calendar days to respond before these offers are withdrawn by the system.
- Students MUST accept their offers via the NUS TalentConnect portal to be qualified/approved for internships.
- On acceptance of a project, no changes will be entertained.

*For references on how to navigate the portal, you may access the user guide from ‘Resource > Document Library’.*

**Restrictions:**
The following categories of students are not allowed to register for ATAP/IIP:

- Students who are doing UROP (CP3208 and CP3209)
- Students doing CP4101 BComp Dissertation / BT4101 BSc. Dissertation [also known as Final Year Project (FYP)]. Students are not allowed to concurrently do FYP with ATAP/IIP. Conversion of ATAP/IIP related work to FYP is not permitted, irrespective of how good the ATAP/IIP-work is.
- Students who are already on ATAP/IIP are not allowed to reduce its duration to turn it into a SIP attachment. They must serve their internship for 24 weeks within the same organisation.

**Notes for IIP:**

- Students have to apply to all IIP projects in the same pair.
- Students will apply to IIP projects individually for the same project(s) that both students are interested in.
- Student will indicate the name of the other student they are applying to each IIP project in the “Notes” section.
- Students will individually accept the offer for IIP project.

Additional Notes:
- Students who do not need credits and do internship on their own during regular term time are required to apply for Leave of Absence (LOA). Please refer to the Registrar’s Office website for more information.
- The minimum period for ATAP and IIP is 24 weeks.
- Students are to consider carefully, taking into account their study plans before they accept any offer because any withdrawal after acceptance is not acceptable and will result in them getting the CU grade reflected on their transcripts.
- Students who had secured their own internships and wish to convert it into ATAP/IIP should refer to the procedure in the respective websites.
- All approvals must be sought for prior embarking on any self-initiated ATAP/IIP if you wish to earn credits.
- NO retrospective approval will be given for late conversion requests.
- Internship period has to be continuous consecutive weeks.
- Students on ATAP/IIP are eligible to take a maximum of 2 modules (day or night) subject to the company’s and the module lecturer’s approvals.
- CEG students should follow the internship guidelines for CEG students as specified here.

*While CEG students may apply for internship via either IAP (FoE) or ATAP (SoC), please do NOT apply both sides (then decide on the 'preferred' offer) - it does not leave a positive impression (to reject an offer). Also, it will affect another applicant’s chance.

Please send an email to SoCfamily@comp.nus.edu.sg should you not be able to secure an internship by 6 Dec 2019 or if you have any queries.

You may refer to the ATAP / IIP website for further information.

Thank you.
Best regards,
Arifah
For A/P Ng Teck Khim
Vice-Dean (Industry Relations)

Nur Arifah Mukaral (Ms) :: Assistant Manager (Student Life), School of Computing :: National University of Singapore :: Computing 1, #02-19, 13 Computing Drive, Singapore 117417 :: (65) 6516 6733 (DID) :: (65) 6779 4580 (Fax) :: arifah@nus.edu.sg (E) :: www.nus.edu.sg(W) :: Company Registration No: 200604346E

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