This email is meant for CEG4 students who are completing and presenting their CG4001 BEng Dissertation in semester 2, AY2018/19.

Dear CEG Students

Please note:
1. The presentation venue and time-slot for the Final Assessment (FA) of your CG4001 BEng Dissertation (or 'FYP') is now available for view via the Project Administration System (MySoC https://mysoc.nus.edu.sg/~projadm/) -> Presentation Schedule.

For this semester, the presentations will be held on 22 – 26 Apr 2019. Each student will be given around 25 minutes for presentation and 15 minutes for questions and answers (Q&A) session. A presentation including Q&A should NOT exceed 40 minutes. Please be at the presentation venue 15 minutes before your session to do the necessary set up e.g. if your allocated time-slot is between 9 am - 12 pm, you should report by 8.45 am. You are required to remain at the presentation venue throughout the whole session (unless a project is tagged ‘confidential’).

2. A reminder to submit ring-bound hardcopies of your final report by 10 Apr 2019 (Wed), 5pm.
   a) Please refer and follow the format for CG4001 Cover and Title Page. For the cover and title page, DO NOT use CP4101 or EE4001 version.

   b) Please submit a copy of the ring-bound report DIRECTLY to your respective Supervisor, Main Evaluator and Moderator (total: 3 copies). If you are working on a 'confidential' project, please ensure that you display the word "CONFIDENTIAL" prominently on the cover and back pages of your FYP report.

3. As the Main Evaluator and Moderator may still recommend changes (to be made after the presentation), the electronic copy (i.e. pdf format) of your final report (revised copy, where applicable) AND presentation slides should be uploaded by 13 May 2019. Please also help to complete the FYP and exit surveys by the same date. More instructions will be available in due course.

Last but not least, CEG students from all years will be encouraged to attend their Seniors’ FYP presentations. There may be an audience, so please do your very best!

Regards

Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.
From: Winnie Chua  
Sent: Monday, 18 March, 2019 2:10 PM  
Cc: Chan Mun Choon; Hari Krishna Garg  
Subject: RE: CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)  

Dear CEG4 Students  

A reminder please, that your final/FA report for CG4001 is due in less than a month’s time, on 10 Apr 2019 (Wed, Week 12).  

Your FYP presentation will be scheduled in the Reading Week. More details will be released at a later date.  

Regards  
Winnie  

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.

From: Winnie Chua  
Sent: Friday, 22 February, 2019 5:28 PM  
Cc: Chan Mun Choon; Hari Krishna Garg  
Subject: CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)  

This email is meant for CEG4 students who are completing their CG4001 BEng Dissertation in semester 2, AY2018/19.  

Dear CEG4 Students  

1. Your FYP presentation in this semester will be scheduled in the Reading Week (22 – 26 Apr 2019). More details will be released at a later date.  

2. Please refer to CG4001 Assessment page and be reminded of the upcoming important dates:  
   - Hard copies report submission: By 5pm, 10 Apr 2019  
   - Revised soft copy upload and (online) surveys submission: By 5pm, 13 May 2019  
     The marks entry has to be completed within a week, after the FA presentations. Most, if not all, supervisors and examiners (i.e. Main Evaluator and Moderator) will grade based on the hard copies submission (that is due by 10 Apr). Some supervisors and examiners may recommend (minor) revisions thereafter. The revised soft copy upload (due by 13 May) via DSpace, is mainly intended for record purpose. Even if your supervisor and examiners did not recommend any revision, an electronic copy will still have to be uploaded.  

3. Please refer for CG4001 FA rubrics, and the format for the final report/thesis. For the latter, a reminder to use the (common) CG4001 cover and title page.  
   Do NOT confuse CG4001 BEng Dissertation with CP4101 (BComp Dissertation for SoC students) or EE4001 (FYP for EE students).  
   As noted from https://ceg.nus.edu.sg/CG4001/forms/index.html, under ‘Guidelines’,  
   … CEG students should use the common CG4001 Cover and Title Page (i.e. as First and Second Page). For subsequent pages (i.e. page 3 and onwards), please follow the guidelines as recommended by the home department of your project supervisor. …

Let me know if you have further queries.  

Regards  
Winnie  

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.
From: Winnie Chua  
Sent: Thursday, 18 October, 2018 3:54 PM  
Cc: Chan Mun Choon; Hari Krishna Garg  
Subject: RE: CG4001 BEng Dissertation <August Batch> - Continual Assessment (CA)

This email is meant for CEG4 students who started CG4001 in semester 1, AY2018/19.

Dear CEG4 Students

You can now view your assigned ‘Main Evaluator’ by logging in to Project Administration System (mySoC https://mysoc.nus.edu.sg/~projadm/), and lookup via ‘FYP Proposals (Presentation Sem)’, click on ‘2018/2019 Sem 2’.

[To email a CS acad staff, add ‘@comp.nus.edu.sg’ after their (unix) ID. For ECE acad staff, add ‘@nus.edu.sg’ after their NUSNET/elexxx ID.]

Please note the important dates for Continual Assessment (CA) and refer to the Guidelines for CA Presentation:
- CA report submission by 5pm, 7 Nov 2018
- CA presentation between 19 – 23 Nov 2018

As noted earlier, please submit your CA report directly to your Supervisor and Main Evaluator on time. You are also required to make the necessary arrangements to meet up with both the Supervisor and the Main Evaluator during reading week, so that you can report on your progress to them.

PS: There isn’t a stipulated format for the CA/interim report per se. If you are unsure, please check with your supervisor directly.

Regards
Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.
This email is meant for CEG students who started CG4001 in semester 1, AY2018/19.

Dear CEG4 Students

As part of the FYP requirements for Continual Assessment (CA) in Week 12, students have to submit an interim project report which is to be evaluated by their respective supervisors and main evaluators. The report will account for 30% of the final grade; CA given by supervisor will be 20%, while the main evaluator would assess the progress for 10%.

For this semester, the deadline for you to submit your CA report will be by 5pm on 7 Nov 2018 (Wed). Please take note of this and submit your report directly to your supervisor and main evaluator on time. You are also required to make the necessary arrangements to meet up with both the supervisor and the main evaluator during Reading Week (19 - 23 Nov 2018), so that you could report on your progress to them. More information of your assigned main evaluator will be provided in due course.

For more information on CG4001 assessment, please refer to http://www.ceg.nus.edu.sg/CG4001/assessment/.

All the best to you in advance.

Regards
Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.
This email is meant for CEG students starting CG4001 in semester 1, AY2018/19.

Dear CEG4 Students

Regardless whether you are working on a FYP/CG4001 supervised by CS or ECE academic staff, you should have reported to your supervisor(s). If you still haven’t, please do so ASAP, latest by this Friday (17 Aug).

1. Continual Assessment (CA) - Your FYP will be continually assessed throughout the academic year and the (first) report for CA is due by 7 November 2018. For more information on other important dates and the assessment criteria, please refer to http://www.ceg.nus.edu.sg/CG4001/assessment/.

2. Submission of Project Update Form - Where applicable, students are required to submit the project update form by Friday, Week 3 of the first semester of your FYP. For students who are starting CG4001 this semester, please submit by 5pm, 31 Aug.
   - It is imperative for your project details (e.g. project title, keywords, nature) to be updated so as to facilitate the assignment of staff as the ‘Main Evaluator’.
   - If your project is still titled as "Open-ended project", it is compulsory that your project details be updated, either through your supervisor (PS: preferred), or by submitting the form to me, by the same deadline.
     PS: If not applicable (i.e. there’s no change, no update), no submission is required.

3. Please refer to CEG Final Year Students’ page for:
   - the presentation slides of the FYP cum academic matters briefing for CEG4 last Friday, and/or
   - the slides (2018) and webcast (2017) for the “Engineering FYP Information Literacy” (presented by NUS Libraries). The page will be updated with the 2018 webcast around end-August.

We wish you every success in your FYP!

Regards
Winnie
on behalf of A/Prof Chan and A/Prof Garg, CG4001 coordinators

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.