

From: Winnie Chua
Sent: Friday, 30 December, 2016 3:17 PM
Cc: Chan Mun Choon
Subject: <IMPORTANT> For Students Graduating in Sem 2, AY2016/17
Importance: High

Dear CEG4 Students

If you intend to graduate in/after Sem 2, AY2016/17, please:

a) **check if you have fulfilled all requirements** (core modules including technical elective rules, ULR & UEM) **to graduate** using the FFG checklist at http://www.ceg.nus.edu.sg/students/FFG_Checklists.html. If you have yet to complete any of the graduation requirements, please bid for your modules from R1A.

b) **file for graduation (FFG) via CORS by 18 January 2017**. If you do not FFG, your name will NOT be in the graduation list and you will not be able to graduate. However, being able to FFG via CORS does NOT mean you have fulfilled all graduation requirements. It only records your formal intention to graduate. You will have to do a thorough check on whether you have completed all graduation requirements.

Notes:

1. It is **your responsibility to check** if you could fulfill all your graduation requirements (i.e. Major, ULR, UEM requirements, etc) and be able to graduate in Sem 2, AY2016/17.
 - You should NOT solely use the total number of MCs to check.
 - You should NOT solely depend on the online [Degree Requirement Check \(DRC\)](https://www.eng9.nus.edu.sg/degree/login.html) <https://www.eng9.nus.edu.sg/degree/login.html>* to check if you have fulfilled all graduation requirements.
 - You need to do a manual check using the FFG checklist http://www.ceg.nus.edu.sg/students/FFG_Checklists.html.

*If you are accessing DRC outside of NUS, please login via [WebVPN](#). The 'Technical Electives' page on DRC may not include all CS/EE 3000/4000 modules which are not listed in the six concentrations (although they may still count as fulfilling TE Breadth/Depth). FYI, such FFG checks will be administered via a separate system (to be administered/accessed by me, around mid-March).

Do a manual check yourself using the FFG checklist to tick off, if you have fulfilled your Major (module type code 01, 11, 12), ULR (module type code U9, S9, A9, B9) and UEM (module type code 27) requirements. Please check, count and make sure that you have fulfilled at least 20 MCs of ULR, and at least 16 - 18 MCs of UEM**.

** The UEM requirements for CEG AY2013 intake is 16 MCs, including CS2101 (or equivalent). The UEM requirements for CEG AY2012 intake, as of August 2012, was 18 MCs. Along the way, there were some changes/increase in the MCs of core modules e.g. EE2020, EE2024 and EE2031. As a result, the UEM requirements is adjusted (downwards), so that the **minimum** MCs for graduation with a B.Eng., remain at 160 MCs. Online DRC wasn't updated because there could be students (for whatsoever reasons) who read those modules BEFORE the increase in MCs. Anyway, it's always better to err on the side of caution.

Any SHORTAGE of MCs/module (less than the stipulated MCs/module) will render students UNABLE to graduate in Sem 2, AY2016/17. Students have to check thoroughly during the CORS period, and if need be, CONVERT their ULR Breadth to UEM, etc (via 'Module Declaration' function at

DRC) to fulfill their graduation requirements, by 31 January 2017. You will NEED to do another check after you have successfully bid and secured the modules via CORS. Do check and ensure that all your ULR and UEM requirements are fulfilled AND in the right module type code by 31 January 2017. Please refer to 'Module Declaration Guidelines' at http://www.eng.nus.edu.sg/ugrad/SI_Module_declaration.html.

Match your findings from the manual check (using FFG checklist) against the online DRC; both manual check and DRC should tally. **Note: All USP, NOC and DDP students have to track the fulfillment of their requirements manually, as the online DRC is unable to cater to the different mapping rules.**

2. **For USP students who are graduating in Sem 2, AY2016/17**, you need to fill up the USP mapping form from http://www.eng.nus.edu.sg/ugrad/SP_usp_mod_replacements.html with the proper approvals **as soon as CORS bidding is over**. When you have done so, please submit to Office of Undergraduate Programme (OUP) @ EA-04-10. When the mappings have been approved (by my OUP colleague, Ms Lesley Poong), please forward a copy to me, by mid-Feb 2017. For queries regarding the USP mapping form, please check with OUP, or USP Office.

3. 60 MCs of level 1000 modules: Students should not read more than 60 MCs of level 1000 modules (include GEM, SS, etc) towards their degree requirements/the minimum of 160 MCs for graduation. Q: What will happen to the extra MCs if I read more than the allowed number of level 1000 modules?

A: These extra MCs will not be counted towards the total number of MCs required for graduation. However, they will still be counted towards CAP computation.

4. If you have not fulfilled any EE2 modules, please check your CORS account for the pre-allocated module. Otherwise, please drop by ECE General Office [E4-05-45] and complete the add/drop form by 5 January.

Please access and clear your NUSNET email regularly and update your contact details (address, contact number) via [NUS Student Information System](#). For enquiries, email me via cegcwn@nus.edu.sg. For ease of correspondence, please retain the email history and sign-off with your name and student number. FYI, emails sent from students' personal email accounts have been (randomly) routed to my spam/junk folder (which I don't check).

Students who fail to heed the above points and hence not fulfilling their graduation requirements on time, will bear the consequences of not being able to graduate in Sem 2, AY2016/17.

Thank you.
Regards
Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.