

From: Wong Peiying, Diana

Sent: Monday, 4 December, 2017 12:40 PM

To: CEG AY16 Direct <CEGU16N@nus.edu.sg>; CEG AY16 Poly <CEGU16P@nus.edu.sg>

Subject: [CEG] Student Exchange Programme (SEP) Application for AY2018/2019 Round 2: 08 Dec 2017 - 02 Jan 2018

Dear CEG Students,

Please be informed that SoC is administering SEP for CEG. Round 2 of application, for SEP in AY2018/2019, will open from **08 Dec 2017 - 02 Jan 2018**.

1. SEP Eligibility

The general guideline is that students should have a Minimum CAP of 3.0 and completed **at least** two semesters of studies. Please refer to:

<http://www.nus.edu.sg/iro/prog/sep/before-exchange.html> for the detailed description of SEP eligibility.

Note: CEG students are recommended to go for SEP in year 3 (i.e. apply in Year 2) as:

a) Numerous core modules are scheduled for Year 2.

b) Students (from AY14 intake & after) who wish to go for SEP in semester 2, AY18/19, will have to plan for 6-months IA in semester 1, AY18/19 (and vice versa).

c) While CG3002 (CEG capstone project) will be offered in both semesters, it is likely students on SEP will have to do CG3002 with CG4001 FYP in Year 4, Semester 1 (else delay graduation). Students are recommended to propose mapping for either EE3031 or CG3002, so as to ensure a more manageable workload upon return. It is probably easier to propose suitable mapping for EE3031. Unless an equivalent module with close match to CG3002 syllabus and credits weightage is offered at the Partner University, CEG students are strongly encouraged to take the capstone design project at NUS.

d) CEG students (from AY14 – AY16 intakes) are required to do at least one technical elective (out of three) at NUS.

Please refer to <http://www.ceb.nus.edu.sg/sep/> for more information.

1. SEP Places Available for CEG Students

Please refer to the attached file (***ref: CEG_AY1819 Round 2 Places .pdf***) for the list of available places in Round 2. This will be the same list that you can view on the Student Information System.

You may wish to take note on the following:

- Places or universities that are not reflected on the list mean they are **not available** for CEG students to apply.

- The quota allocated to CEG is separated from that to SoC or FoE. You would not be able to apply for SoC or FoE places.
- Please ensure that you have read through Partner Universities information carefully to assess if the choice of partner universities is suitable for you.

2. **How to apply**

Applications are to be submitted online via [Integrated Student Information System](#) (**Navigation Path: [Integrated Student Information System](#) > [Self Service](#) > [Global Education](#) > [External Study Application](#)**).

Please take the time to read through [IRO](#) or [SoC](#) SEP information sites *before* submitting an application.

To understand more on our partner universities, you can visit the websites below:

- University-wide SEP Partner Universities:
<http://www.nus.edu.sg/iro/doc/pub/eginternational17.pdf>
- Faculty-wide SEP Partner Universities:
 - http://www.comp.nus.edu.sg/undergraduates/beyond_sep.html
 - <https://www.eng.nus.edu.sg/undergraduatestudies/study-abroad/student-exchange-programme-sep/list-of-pus/>

You may list up to 5 choices of partner universities but do consider the following (in no particular order) *prior*:

- a) Are there suitable modules to map back?
- b) Is the Academic calendar of the partner University suitable for you?
- c) Will there be potential problem(s) with the language of instruction?
- d) Will you be able to finance the SEP stint comfortably?

4. **IMPORTANT NOTES:**

- a) It is mandatory for you to submit your study plan (upload as supporting document) for all of your five choices of universities, otherwise your application will be deemed incomplete. Here's a sample template. You can draft it as a word/PDF document and upload as supporting document.

PU Module Code	PU module title	Mapped NUS module code	Mapped NUS module title

Do note that your study plan is not limited to the pre-approved list available on SIS. Should there is a module that you intend to read/map during your exchange and it is not on the pre-approved list, you have to check if this is offered by the partner university and access yourself if there is sufficient module content overlapping (at least 70%). If you felt that there is sufficient module contents overlapping, you can add this to your study plan. There is no need for you to submit module mapping requests as this process will only start after you have been offered a SEP place. For

more information, you can refer to

<http://www.comp.nus.edu.sg/programmes/ug/beyond/sep/module/>

- b) Applicants are required to attend an interview and it is mandatory for all students to go thru **interview round 1** so that we can assess your suitability for the exchange programme. The interview will be scheduled 11 Jan 2018 and interview slots reservation will be on a first come first serve basis. Hence please be reminded to select your interview slot via SIS after you complete your SEP application.
- c) An admin fee of **\$300** will be imposed for any withdrawal from SEP once you have accepted the internal offer. Therefore, you are reminded to consider carefully before accepting the internal offer.

Should you need further clarifications, please do not hesitate to contact me at comwpd@nus.edu.sg.

PS: I'll be on annual leave from 14 to 26 December 2017 and may not have access to my emails. Should you have any questions on your SEP application, please email me before 13 December 2017. Otherwise, I appreciate your patience to wait for my response upon my return to office.

Thank you.

Best Regards

Diana Wong(Ms) :: Assistant Manager :: NUS School of Computing :: Office of Undergraduate Studies :: Computing 1, #02-19, 13 Computing Drive, Singapore 117417 :: 65-66011086 (DID) :: 65-6777 9096 (FAX) :: comwpd@nus.edu.sg (E) :: www.comp.nus.edu.sg (W) :: Company Registration No. 2006043456E

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