

From: Lisa Moo
Sent: Wednesday, 30 August, 2017 12:01 PM
Cc: NUS Engineering Internships <enginternship@nus.edu.sg>
Subject: APPLY BY 4 SEP - Internship Module Registration for Semester 2 AY2017
Importance: High

Dear Students

If you would like to intern/are required to intern toward EG3611 Industrial Attachment in Semester 2 AY2017, this is a gentle reminder that applications toward the Faculty-placement will be closing on **4 September**.

(A) Placement Timeline:

Activity	Timeline
Student Application	21 August – 4 September 2017
Company Shortlisting	5 September – 29 September 2017
Release of Placement Result	4 October 2017

(B) Reminder on Important Information:

- If you have any questions on resume writing following the Groom Your Resume workshops, schedule a meeting appointment with your careers advisor and visit the careers e-resources.
- The **stipulated internship period of 8 January to 22 June 2018 can be adjusted for students participating in enhancement programmes supported by the University** (e.g. overseas winter schools, exchange programmes).
- Students must accept the onus in ensuring **no clashes in the academic calendars of all programmes** and, indicate the period of your internship availability on your resume.
- If you wish to intern beyond the minimum of 24 weeks, also indicate your availability period.
- **If you are currently on overseas exchange** and not able to receive local telephone calls for interviews etc, do provide alternative contact methods (e.g. SKYPE address, overseas telephone number).
- **Employers hold the discretion in allowing interns to attend evening modules** and the information may be indicated on the Faculty-placement system.
- When strategizing your job application, consider “job vacancies” versus “number of applicants” statistics to increase your chance of getting an internship match.
- The internship positions can be dropped during the Company Shortlisting Period. However, applying to new positions is not possible.

(C) Information Bank:

Information	Direct link
Internship Website	https://www.eng.nus.edu.sg/undergraduatestudies/internship/if-you-are-a-student/
Briefing Information Pack (New)	http://bit.ly/IAbriefingpack
Briefing Webcast * (New)	http://bit.ly/IAbriefingWebcast *
Step-by-step application guide	http://bit.ly/Application_Guide
Career resources	http://nus.edu.sg/cfg/students

* MediaWeb powered by Panopto is NUS' secured site. The direct URL is <https://mediaweb.nus.edu.sg/Panopto/Pages/Viewer.aspx?id=1d97a961-eb7c-4cc8-ac24-8d35d85cde4c>

Access is by NUSNET ID and password.

Best Regards
Internship Administration
Faculty of Engineering

From: NUS Engineering Internships
Sent: Monday, 14 August, 2017 6:51 PM
Cc: NUS Engineering Internships <enginternship@nus.edu.sg>
Subject: Internship Module Registration - Sem 2 AY2017
Importance: High

Dear Students

If internship is compulsory for you or you would like to register for the module as an elective, please be informed that registration for the internship module will open on 21 August 2017:

Module	Period
EG3611 Industrial Attachment	8 January to 22 June 2018 (Semester 2 AY2017)

Information of the internship module can be read at <http://www.eng.nus.edu.sg/undergraduatestudies/internship/if-you-are-a-student/>

(A) PREPARATION FOR INTERNSHIP REGISTRATION

The first step to gaining your desired internship placement is having a good resume. All students are encouraged to start crafting their resume, if you have not done so.

- Career resources are readily available to prepare students for employment opportunities.
- The resources for students' learning and participation are all listed in the website <http://nus.edu.sg/cfg/students>.
- You are encouraged to email your Careers Advisors to schedule an appointment for internship and career advice.

Faculty of Engineering Career Advisory Team



The image shows a banner for the Faculty of Engineering Career Advisory Team. It features four team members, each with a portrait, name, email address, and a list of their advisory areas. The team members are: Tan Yi Hui Karen (Electrical & Computer Engineering, Industrial Systems Engineering & Management, E4-4-14), Lim Wei Kun Nicholas (Civil & Environmental Engineering, Material Science & Engineering, Engineering Science, E4-4-14), Dr Senthil Raja Jayapal (Chemical Engineering, Biomedical Engineering, E4-4-15), and Lim Luck Louis (Mechanical Engineering, E4-4-15).

 Tan Yi Hui Karen karentanyh@nus.edu.sg Electrical & Computer Engineering Industrial Systems Engineering & Management E4-4-14	 Lim Wei Kun Nicholas nicholaslwk@nus.edu.sg Civil & Environmental Engineering Material Science & Engineering Engineering Science E4-4-14	 Dr Senthil Raja Jayapal senthilr@nus.edu.sg Chemical Engineering Biomedical Engineering E4-4-15	 Lim Luck Louis limlucklouis@nus.edu.sg Mechanical Engineering E4-4-15
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(B) APPLICATION CATEGORIES

1) Faculty-Placement Exercise

- The Faculty actively engages the industry for meaningful internship opportunities for students and these internship opportunities are made available to you through the Faculty placement exercise for an internship.
- Students who are potentially eligible to register for the internship module for Semester 2 AY2017 will be able to view and apply to internship positions pre-approved by the Faculty Internship Committee from 21 August 2017.

2) Self-Sourced

- Whilst the Faculty continually engages the industry for internships, students may also self-source for companies or establishments.
- Those receiving an internship offer directly from companies (e.g. scholarship holders fulfilling their internship requirement), are to apply under the self-sourced category.

(C) TIMELINE FOR FACULTY-PLACEMENT

Activity	Timeline
Student Application	21 August – 4 September 2017
Company Shortlisting	5 September – 29 September 2017
Release of Placement Result	4 October 2017

Please look out for details to the internship modules and the application procedures which will be disseminated to you soon.

Should you have any enquiries on the internship modules, please contact the Internship Administration Team at enginternship@nus.edu.sg.

Best regards
Faculty Internship Administration Team