

**From:** NUS Engineering Internships  
**Sent:** Thursday, 1 February, 2018 4:14 PM  
**To:** NUS Engineering Internships <enginternship@nus.edu.sg>  
**Subject:** EG3611 Industrial Attachment Programme (IAP) for Jul-Dec 2018: Notice to apply from 1 Feb 2018  
**Importance:** High

Dear Students,

I am pleased to inform that you have fulfilled your prerequisites for **EG3611 Industrial Attachment Programme (IAP)**! It is time to unleash your potential and show the industry what you are capable of contributing!

On behalf of the Careers & Internships team, I would like to invite you to start making your applications for IAP. My experience tells me the faster you apply, the higher chance to secure your preferred internship opportunity. That is the case for your seniors and I believe it will work for you as well. Before you begin, please have a read through the key information below to equip you as you embark onto your IAP journey!

### **Internship process (excluding students who are embarking on the self-sourced pathway)**

- Step 1: Log on to the [NUS TalentConnect Portal](#)
- Step 2: Be equipped with your winning resume and apply for your desired IA positions – students can make up to 10 internship applications
- Step 3: Be contacted by companies for interviews
- Step 4: Receive and accept company offer via the NUS TalentConnect Portal – an email will be sent to your mailbox and you have up to 7 calendar days to respond
- Step 5: Chill and remain excited for your wonderful internship journey ahead!
- Step 6: In end June/early July, stay tuned for an email instruction from the Careers & Internships team on the report submission details

### **2 options in securing your industrial attachment**

1. Application through the NUS TalentConnect Portal
  - All approved internship postings will be valid for a month on the NUS TalentConnect portal for student application.
  - Students can apply up to 10 internship postings and will be contacted by the employers directly for interviews.
  - All internship offers by employers will be made through the NUS TalentConnect portal. Thereafter, students have up to 7 calendar days to respond before these offers are withdrawn by the system.
  - Students **MUST** accept their offers via the NUS TalentConnect portal to be qualified under IAP or VIP.
  - The above process do not apply to students who choose to go through the self-sourced route.
  - Students who require assistance in preparing themselves for their resumes and knowing how to handle interviews are encouraged to approach their [engineering Careers Advisors](#).

IAP (EG3611) Activity	Timeline	Remarks
Company submission of internship opportunities	9 Jan to 31 May 2018	<ul style="list-style-type: none"> <li>In the ever-changing business environment, manpower demands are often unpredictable and arises according to business needs. Although employer submission has started on 9 Jan 2018, we are allowing companies to continue publishing new opportunities till 31 May 2018. This will increase the number of internship postings for student applications.</li> <li>Companies were urged to offer their desired interns as early as possible.</li> </ul>
Student application and acceptance	1 Feb to 29 Jun 2018	<ul style="list-style-type: none"> <li>The last date to accept an offer via the NUS TalentConnect portal is 22 Jun 2018.</li> <li>While students have approximate 5 months' time to apply and secure an internship offer, it is advisable to <b>decide an offer as soon as possible</b> to avoid the chance of not securing one which will affect graduation requirements.</li> </ul>

## 2. Self-sourced internship

- While the faculty engages the industries, students have the option to source for their desired companies that are not listed in the NUS TalentConnect portal.
- Those who receive an internship offer directly from companies are to apply under the self-sourced category.
- Some sources to do self-sourcing:
  - NUS International Relations Office
  - Various websites of the companies
  - Other Careers Portals (e.g. Indeed.com, JobsCentral, JobsDB, Monster)
- To be under the self-sourced route, students will have to:
  - Step 1: Complete the [Placement Form](#) and submit it through the [Enhancement Programmes portal](#) under the "Self-initiated" category. This is to be done from 2 July 2018 onwards.
  - Step 2: Upon approval, students will be enrolled into the IAP module.

Please feel free to contact us at [enginternship@nus.edu.sg](mailto:enginternship@nus.edu.sg) if you have any question.

Warmest regards  
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 Careers & Internships team  
 NUS Engineering