

From: Winnie Chua

Sent: Monday, 5 February, 2018 3:13 PM

Cc: Chan Mun Choon <chanmc@comp.nus.edu.sg>; Hari Krishna Garg <eleghk@nus.edu.sg>

Subject: CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)

This email is meant for CEG4 students who are completing their CG4001 BEng dissertation in semester 2, AY2017/18.

Dear CEG4 Students

1. Your FYP presentation in this semester will be scheduled in the Reading Week (23 – 27 Apr 2018). More details will be released at a later date.

2. Please refer to <http://www.ceb.nus.edu.sg/CG4001/assessment/> and be reminded of the upcoming important dates:

- Hard copies report submission: **By 5pm, 11 Apr 2018**

- Revised soft copy upload and (online) surveys submission: By 5pm, 14 May 2018

The marks entry has to be completed within a week, after the FA presentations. Most, if not all, supervisors and examiners (i.e. Main Evaluator and Moderator) will grade based on the hard copies submission (which is due by 11 Apr). Some supervisors and examiners may recommend (minor) revisions thereafter. The revised soft copy upload (due by 14 May) via [DSpace](#), is mainly intended for record purpose. Even if your supervisor and examiners did not recommend any revision, an electronic copy will still have to be uploaded.

3. Please refer to <http://www.ceb.nus.edu.sg/CG4001/forms/> for CG4001 FA rubrics, and the format of the final report/thesis. For the latter, a reminder to use the (common) CG4001 cover and title page.

Do NOT confuse CG4001 BEng Dissertation with CP4101 (BComp Dissertation for SoC students) or EE4001 (FYP for EE students).

As noted from <http://www.ceb.nus.edu.sg/CG4001/forms/>, under 'Guidelines',

... CEG students should use the common CG4001 Cover and Title Page (i.e. as First and Second Page).

For subsequent pages (i.e. page 3 and onwards), please follow the guidelines as recommended by the home department of your project supervisor

Let me know if you have further queries.

Regards

Winnie

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.

From: Winnie Chua

Sent: Monday, 23 October, 2017 10:50 AM

Cc: Chan Mun Choon <chanmc@comp.nus.edu.sg>; Hari Krishna Garg <eleghk@nus.edu.sg>

Subject: RE: CG4001 BEng Dissertation <August Batch> - Continual Assessment (CA)

This email is meant for CEG4 students who started CG4001 in semester 1, AY2017/18.

Dear CEG4 Students

You can now view your assigned 'Main Evaluator' by logging in to Project Administration System (mySoC <https://mysoc.nus.edu.sg/~projadm/>), and lookup via 'FYP Proposals (Presentation Sem)', click on '2017/2018 Sem 2'.

[To email a CS acad staff, add '@comp.nus.edu.sg' after their (unix) ID. For ECE acad staff, add '@nus.edu.sg' after their NUSNET/elexxx ID.]

Please note the important dates for Continual Assessment (CA):

- CA report submission by 5pm, 8 Nov 2017
- CA presentation between 20 - 24 Nov 2017

As noted earlier, please submit your CA report directly to your Supervisor and Main Evaluator on time. You are also required to make the necessary arrangements to meet up with both the Supervisor and the Main Evaluator during reading week, so that you can report on your progress to them.

For more information on CG4001 assessment and guidelines on CA presentation, please refer to <http://www.ceg.nus.edu.sg/CG4001/assessment/>.

PS: There isn't a 'stipulated' format for the CA/interim report. If you are unsure, please check with your supervisor directly.

Regards
Winnie

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From: Winnie Chua

Sent: Tuesday, 10 October, 2017 11:14 AM

Subject: CG4001 BEng Dissertation <August Batch> - Continual Assessment (CA)

This email is meant for CEG students who started CG4001 in semester 1, AY2017/18.

Dear CEG4 Students

As part of the FYP requirements for Continual Assessment (CA) in Week 12, students have to submit an interim project report which is to be evaluated by their respective supervisors and main evaluators. The report will account for 30% of the final grade; CA given by supervisor will be 20%, while the main evaluator would assess the progress for 10%.

For this semester, the deadline for you to submit your CA report will be by 5pm on 8 Nov 2017 (Wed). Please take note of this and submit your report directly to your supervisor and main evaluator on time. You are also required to make the necessary arrangements to meet up with both the supervisor and the main evaluator during Reading Week (20 - 24 Nov 2017), so that you could report on your progress to them. More information of your assigned main evaluator will be provided in due course.

For more information on CG4001 assessment, please refer to <http://www.ceb.nus.edu.sg/CG4001/assessment/>.

All the best to you in advance.

Regards
Winnie

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From: Winnie Chua

Sent: Wednesday, 16 August, 2017 11:44 AM

Cc: Chan Mun Choon <chanmc@comp.nus.edu.sg>; Hari Krishna Garg <elegkh@nus.edu.sg>

Subject: Final Year Project, CG4001 B.Eng. Dissertation - Semester 1, AY2017/18 <August Batch>

Importance: High

This email is meant for CEG students starting CG4001 in semester 1, AY2017/18.

Dear CEG4 Students

Regardless whether you are working on a FYP supervised by CS or ECE Academic Staff, you should have reported to your supervisor(s). If you still haven't, please do so ASAP, latest by Friday (18 Aug).

1. Continual Assessment (CA) - Your FYP will be continually assessed throughout the academic year and the (first) report for CA is due by 8 November 2017. For more information on other important dates and the assessment criteria, please refer to <http://www.ceg.nus.edu.sg/CG4001/assessment/>.
2. Submission of [Project Update Form](#) - With effect from AY2014/15, where applicable, students are required to submit the project update form by Friday, Week 3 of the first semester of your FYP. For students who are starting CG4001 this semester, please submit by 5pm, 4 Sept (because 1 Sept is a public holiday).
 - It is imperative for your project details (e.g. project title, keywords, nature) to be updated so as to facilitate the assignment of staff as the 'Main Evaluator'.
 - If your project is still titled as "Open-ended project", it is compulsory that your project details be updated, either through your supervisor (PS: preferred), or by submitting the form to me, by the same deadline.
PS: If not applicable (i.e. there's no change, no update), no submission is required.
3. Please refer to http://www.ceg.nus.edu.sg/students/final_year.html for:
 - the presentation slides of the CEG4 cum FYP briefing last Friday, and/or
 - the slides (2017) and webcast (2016) for the "Engineering FYP Information Literacy" (presented by NUS Libraries). The page will be updated with the 2017 webcast around end-August.

We wish you every success in your FYP!

Regards

Winnie

on behalf of A/Prof Chan and A/Prof Garg, CG4001 coordinators

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