

**From:** Winnie Chua

**Sent:** Friday, 23 March, 2018 11:02 AM

**Cc:** Chan Mun Choon <chanmc@comp.nus.edu.sg>; Hari Krishna Garg <elegkh@nus.edu.sg>

**Subject:** RE: CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)

**This email is meant for CEG4 students who are completing and presenting their CG4001 BEng Dissertation in semester 2, AY2017/18.**

Dear CEG4 Students

Please note:

1. The presentation venue and time-slot for the Final Assessment (FA) of your CG4001 BEng Dissertation (or 'FYP') is now available for view via the Project Administration System (MySoC <https://mysoc.nus.edu.sg/~projadm/>) -> Presentation Schedule.

For this semester, the presentations will be held on **18, 23 – 25 April 2018**. Each student will be given around 25 minutes for presentation and 15 minutes for questions and answers (Q&A) session. A presentation including Q&A should NOT exceed 40 minutes. Please be at the presentation venue *15 minutes before your session* to do the necessary set up e.g. if your allocated time-slot is between 9 am - 12 pm, you should report by 8.45 am. You are required to remain at the presentation venue throughout the whole session.

2. A reminder to submit ring-bound hardcopies of your final report by **11 April 2018 (Wed), 5pm**.

a) Please refer to the format for CG4001 Cover and Title Page

via <http://www.ceg.nus.edu.sg/CG4001/forms/> OR [http://www.ceg.nus.edu.sg/CG4001/forms/documents/CoverNTitlePage\\_CG4001\\_000.pdf](http://www.ceg.nus.edu.sg/CG4001/forms/documents/CoverNTitlePage_CG4001_000.pdf).

DO NOT use CP4101 or EE4001 version, for the cover and title page.

b) Please submit a copy of the ring-bound report DIRECTLY to your respective Supervisor, Main Evaluator and Moderator (total: 3 copies).

If you are working on a 'confidential' project, please ensure that you display the word "CONFIDENTIAL" prominently on the cover and back pages of your FYP report.

3. As the Main Evaluator and Moderator may still recommend changes (to be made after the presentation), the electronic copy (i.e. pdf format) of your final report (revised copy, where applicable) AND presentation slides should be uploaded by **14 May 2018**. Please also help to complete the FYP and exit surveys by the same date. More instructions will be available in due course.

Last but not least, CEG students from all years will be encouraged to attend their Seniors' FYP presentations. There may be an audience, so please do your very best!

Regards

Winnie

**Important:** This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.

**From:** Winnie Chua

**Sent:** Friday, 16 March, 2018 11:12 AM

**Cc:** Chan Mun Choon <[chanmc@comp.nus.edu.sg](mailto:chanmc@comp.nus.edu.sg)>; Hari Krishna Garg <[eleghk@nus.edu.sg](mailto:eleghk@nus.edu.sg)>

**Subject:** RE: CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)

Dear CEG4 Students

A reminder please, that your final/FA report for CG4001 is due in less than a month's time, on 11 Apr 2018 (Wed, Week 12).

Your FYP presentation will be scheduled in the Reading Week. More details will be released at a later date.

Regards

Winnie

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**From:** Winnie Chua

**Sent:** Monday, 5 February, 2018 3:13 PM

**Cc:** Chan Mun Choon <chanmc@comp.nus.edu.sg>; Hari Krishna Garg <eleghk@nus.edu.sg>

**Subject:** CG4001 BEng Dissertation <August Batch> - Final Assessment (FA)

**This email is meant for CEG4 students who are completing their CG4001 BEng dissertation in semester 2, AY2017/18.**

Dear CEG4 Students

1. Your FYP presentation in this semester will be scheduled in the Reading Week (23 – 27 Apr 2018). More details will be released at a later date.

2. Please refer to <http://www.ceb.nus.edu.sg/CG4001/assessment/> and be reminded of the upcoming important dates:

- Hard copies report submission: **By 5pm, 11 Apr 2018**

- Revised soft copy upload and (online) surveys submission: By 5pm, 14 May 2018

The marks entry has to be completed within a week, after the FA presentations. Most, if not all, supervisors and examiners (i.e. Main Evaluator and Moderator) will grade based on the hard copies submission (which is due by 11 Apr). Some supervisors and examiners may recommend (minor) revisions thereafter. The revised soft copy upload (due by 14 May) via [DSpace](#), is mainly intended for record purpose. Even if your supervisor and examiners did not recommend any revision, an electronic copy will still have to be uploaded.

3. Please refer to <http://www.ceb.nus.edu.sg/CG4001/forms/> for CG4001 FA rubrics, and the format of the final report/thesis. For the latter, a reminder to use the (common) CG4001 cover and title page.

Do NOT confuse CG4001 BEng Dissertation with CP4101 (BComp Dissertation for SoC students) or EE4001 (FYP for EE students).

As noted from <http://www.ceb.nus.edu.sg/CG4001/forms/>, under 'Guidelines',

... CEG students should use the common CG4001 Cover and Title Page (i.e. as First and Second Page).

For subsequent pages (i.e. page 3 and onwards), please follow the guidelines as recommended by the home department of your project supervisor ....

Let me know if you have further queries.

Regards

Winnie

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